



Idaho State University

921 S 8th Ave. Stop 8219
Pocatello, ID 83209-8219
Phone: (208) 282-2511

Required		
Employee		
*Student		
Non Employee		

* If work done as student employee, mark employee.

W-9 must be attached for Non Employee.

IN PERSON PRIZE, AWARD AND RESEARCH INCENTIVES FORM

Bengal ID#
Date:

Name:	Phone:	
Address:		
City:	State:	Zip Code:
E-mail:		

U.S. Citizen:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Event:	Event Date:
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Description:

Award Amount: \$

Prepared By:
Department:
Phone #:

Signature: _____ Date: _____
Individual Receiving Prize, Award or Research Incentive

Federal law requires that we have on file a W-9 form with the **Social Security number and signature** for each individual or business to which the University makes a non-payroll payment. The IRS may impose a penalty of up to \$500.00 for non-compliance or supplying false information.

This form must be completed each time an individual receives a prize or award.